

Shubbroto Paul

Narail

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Shubbroto Paul is a seasoned professional with over three years of experience in administrative support, web research, data entry, and data scraping. With a proven track record of delivering high-quality results in remote work settings, Shubbroto brings a blend of versatility, adaptability, and a strong work ethic to every project. Passionate about providing remarkable experiences and driving success, Shubbroto is eager to contribute his expertise to a dynamic team in a new professional opportunity.

Work Experience

Admin Support | Web Research | Data Entry | Data Scraping

Fiverr & Upwork

February 2020 to Present

I am a highly motivated and dependable virtual assistant with a strong focus on efficiency and communication. My comprehensive skills in multiple technologies, including LinkedIn lead generation, email list building, web research, and data entry, make me the perfect candidate to help your business thrive. With many years of experience working with clients and leading teams from various backgrounds, I have honed my skills in responsibility and teamwork. I am constantly striving to advance myself and expand my technical knowledge to provide the best possible service to my clients.

Education

High school diploma

Jessore Polytechnic Institute - Jessore

March 2015 to May 2019

Secondary School Education

Narail Technical School and College - Narail

April 2017 to October 2018

Skills

- Typing
- Microsoft Excel
- Data Entry
- Research
- Order Entry
- Python